

# **Visual Impairment Network for Children & Young People (VINCYP)**

## **Mid-Year Report 2021/22**

Lead Clinician: Dr Margot Campbell  
Programme Manager: Mr Tassadaque Masood  
Programme Support Officer: Mx Chris Williamson  
Data Analyst: Mr Gavin Halford

## 1. Current Position

An update of the annual workplan, which details progress made against each objective within the reporting period 1 April 2021 – 30 September 2021 can be found in Appendix 1.

Of its 12 objectives the network has delivered two and is on track to deliver seven. The remaining three have been delayed due to the COVID pandemic.

## 2. Exceptions

### 2.1 Medical Information Documents

Medical information documents explain different eye conditions to parents and professionals. There are currently 45 documents that need to be reviewed to ensure the information is up to date and accurate, thus improving the quality of information available to professionals, families and young people.

Due to COVID-19, there has been limited clinical capacity to review and update the documents as planned. Corrective action involves nominated clinicians from the Steering Group providing their support, advice and input from a clinical perspective on behalf of the network as and when available.

### 2.2 Training Day on Visual Impairment and Complex Needs

The Education and Training sub-group endorsed postponing the planned education and training day on supporting young children with visual impairment and those with complex needs due to COVID-19. This is because the course requires face to face interaction and not all of the components can be delivered online.

Corrective action involves integrating this objective into the 2022-23 workplan and developing the Visual Impairment Training Course Parts 1 and 2.

### 2.3 Multiagency Referral Form

During 2020-21 the network finalised the [Multiagency Referral Form](#) for Ophthalmologists, Orthoptists and Visual Impairment Paediatricians to channel referrals via the [central contact](#) in their Health Board area.

Following this, the network had planned that the Multiagency Referral Form should be automatically generated by the Clinical Audit System (CAS). However, this activity has been delayed due to a lack of developer resource and COVID-related system developments taking precedence. The Information Management Services (IMS) are working closely with the network to get the project back on track and determine specific delivery dates for the outstanding work.

## 3. Looking Forward

### 3.1 Risks

There is a risk that due to COVID-19 in Scotland there will be limited capacity amongst Clinicians to contribute to network activity and key objectives may not be progressed as planned.

To mitigate this, the network regularly reviews and updates the network and overall team business plan, reporting any potential issues to its Commissioners.

#### **4. Finance**

VINCYP has not spent any of its allocated 2021/22 budget during the reporting period as meeting costs have not been incurred. However, the network anticipates that it will utilise its budget on CAS developments and marketing material in the second half of 2021/22.

Backfill arrangements (April 2021-March 2022) are in place for the network's Lead Clinician.

## Appendix 1 – Annual Business Plan 2021-22

Core Principle	Description of Work	Owner	Current status (this month's update)	Start Date	End date	RAG Status
Effective Network Structure and Governance	By 29th October 2021, VINCYP will undertake a stakeholder analysis to determine if there are any gaps in the Steering Group.	Programme Manager & VINCYP Steering Group	30/09/21 - <b>On track</b> - the network has undertaken detailed stakeholder analysis to understand the variety of stakeholders that have an interest in the programme. As a result of this analysis and to support the interests of the key sub-groups, the network has recruited five members into the four VINCYP sub-groups. The network is on track to get this complete by the end of Oct-21.	Jul-21	Oct-21	G
Effective Network Structure and Governance	By 29th October 2021, VINCYP will undertake an online recruitment campaign, which aims to increase direct parent/young person input to the group.	Family Engagement Sub-Group	30/09/21 – <b>Complete</b> - the online recruitment campaign, which aims to increase direct parent/YP input to the group was signed off at the Steering Group (SG) on 18/06/21. It has successfully recruited up to 19 members.	Apr-21	Oct-21	C
Service Development and Delivery	By 31st March 2022, VINCYP will issue service mapping documents for Health Boards to complete; and identify what services are available for visually impaired children and young people.	Service & Standards Sub-Group	30/09/21 - <b>On track</b> - the service mapping documents have been made accessible for individuals with a visual impairment. The next step is to: - Update communication letters at the SG in Dec-21 - Send the service mapping documents to NHS Lothian and Tayside to test before a full 'Go-Live' to all Health Boards in Nov-21.	Apr-21	Mar-22	G
Service Development and Delivery	By 31st March 2022, VINCYP will provide a proposal paper which will address the issues related to the shortage of paediatric ophthalmologists across Scotland.	Programme Manager & Lead Clinician	30/09/21 - <b>On track</b> - the network will prioritise this activity from Jul-21 onwards and aim to transform the paper for further consideration by NSD. To date the draft paper has been updated and a number of key meetings have taken place, these are: - With members from The Royal College of Ophthalmologists on 11/08/21. - Meeting with NSD and NHS colleagues on 17/09/21 21/09/21 - key meeting had taken place on 17/09/21 between NSD and NHS colleagues to discuss suggested approach for the strategic vision paper.	Jul-21	Mar-22	G

Stakeholder Communication and Engagement	By 31st March 2022, VINCYP will review and develop 5 medical information documents.		<p>30/09/21- <b>delayed</b> - Medical information documents explain different eye conditions to parents and professionals. There are currently 45 medical information documents that need to be reviewed to ensure the information is up to date and accurate, thus improving the quality of information available to professionals, families and young people.</p> <p>Due to COVID-19, clinicians have lacked the capacity to review and update the medical information documents as planned. Corrective action involves Clinicians on the group committed to provide advice and input from a clinical perspective on behalf of the network as and when required.</p> <p>The Programme Manager is working with the Lead Clinician to ascertain how the network manages the following six documents:</p> <ul style="list-style-type: none"> <li>o Albinism</li> <li>o Nystagmus</li> <li>o Ocular Motor Apraxia</li> <li>o Uveitis</li> <li>o Lebers Con am</li> <li>o Retinal Detachment</li> </ul>	Apr-21	Mar-22	A
Stakeholder Communication and Engagement	By 29th October 2021, VINCYP will scope the delivery of a re-branded VINCYP logo, and also update all required communication channels.	Programme Manager	30/09/21 – <b>Complete</b> - the NMCN scoped the delivery of a re-branded VINCYP logo. The SG ratified on 18/06/21 that the original Network logo would continue and would be included on VINCYP documentation. The PSO has updated all required communication channels and will continue to do so on an on-going basis.	Apr-21	Oct-21	C
Education	From 29th October 2021, in response to the training need highlighted by VI professionals from Education and Habilitation services, VINCYP will deliver a training day on VI and complex needs.	Education Sub-Group	<p>30/09/21- <b>delayed</b> - the Education and Training Group discussed this item on 07/09/2021- it has been agreed that the planned education and training day on supporting young children with visual impairment and those with complex needs was deferred, - this is because the course requires a face to face interaction and not all of the components could be moved online.</p> <p>Corrective action involves integrating this objective into the 2022-23 workplan and developing the Visual Impairment Training Course Parts 1 and 2.</p>	Oct-21	Mar-22	A
Audit and Continuous Quality Improvement	By 29th October 2021, VINCYP will undertake software development on the Clinical Audit System (CAS) to auto-generate the Multiagency Referral Form.	Information Management Services & Programme Manager	30/09/21- <b>delayed</b> - during 2020-21 the network finalised the Multiagency Referral Form which can be used by Ophthalmologists, Orthoptists and Visual Impairment Paediatricians to make the appropriate referrals via the central contact in their Health Board area. Following this, the network had planned that the Multiagency Referral Form should be automatically generated by CAS. However, this activity has been impacted by a lack of developer resource and COVID-19 system developments which have taken precedence. IMS are working closely with the team to get the roadmap back on track and are looking at putting delivery dates against this outstanding work.	Apr-21	Oct-21	A
Audit and Continuous Quality Improvement	By 29th October 2021, VINCYP will scope the work required to produce a graphic which summaries the sequence of events that a patient experiences within a given healthcare system or across providers.	Family Engagement Sub-Group	30/09/21- <b>On track</b> - National Services Scotland (NSS) Comms are looking to draft an infographic that outlines the VINCYP pathway of care.	Apr-21	Oct-21	G
Audit and Continuous Quality Improvement	By 31st December 2021, VINCYP will improve and develop the VINCYP website for families and patients- ensuring they have a better user experience.	Family Engagement Sub-Group	30/09/21- <b>On track</b> - work is on track to improve and develop the VINCYP website.	Apr-21	Dec-21	G
Audit and Continuous Quality Improvement	By 31st March 2022, VINCYP will work with all 14 Health Boards to increase engagement and user adoption of the Clinical Audit System (CAS).	Data Sub-Group	<p>30/09/21- <b>On track</b> - the network aims to increase engagement and user adoption of the CAS system by:</p> <ul style="list-style-type: none"> <li>- Issuing regular quarterly CAS reports to CAS users.</li> <li>- Creating interactive training video for CAS Users which planned to be created by the end of Oct-21 by IMS.</li> <li>- Work with NSS Comms to update the: CAS 'How to/ laminated cards (designs pending).</li> <li>- Provide VINCYP CAS Training - on 01/09/21 this was provided to Greater Glasgow &amp; Clyde members.</li> </ul>	Apr-21	Mar-22	G

<p>Audit and Continuous Quality Improvement</p>	<p>By 31st March 2022, VINCYP will explore how using Clinical Audit System (CAS) data can help inform research publications and advise policy decision making.</p>	<p>Data Sub-Group</p>	<p>30/09/21 - <b>On track</b> - The University of Edinburgh, have been approached VINCYP to:          - Seek permission to gain access to an anonymised version of the VINCYP data set, so that a range of research questions can be asked, and the answers found to be published in a range of academic journals and conferences.</p> <p>VINCYP will follow the agreed process that was created in 2020-2021 that provides guidance on how individual patient information from CAS is requested and processed for external organisations. It is expected that the above request will be delivered before Mar-22.</p>	<p>Apr-21</p>	<p>Mar-22</p>	<p>G</p>
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